

Mother's Day Morning Market

VENDOR APPLICATION FORM



AVA CUISINE
CANADA

EVENT INFORMATION

EVENT TITLE	REGISTRATION DEADLINE
MOTHER'S DAY MARKET	APRIL 25, 2024
EVENT LOCATION NAME	EVENT DATE
VICTORIAN GARDEN BANQUET HALL	MAY 12, 2024
EVENT ADDRESS	POINT OF CONTACT PHONE NUMBER
570 WESTNEY RD S, AJAX, ON L1S 6V6	(437) 345 - 2609
EVENT MANAGEMENT POINT OF CONTACT EMAIL	WEBSITE
AVACUISINE@GMAIL.COM	WWW.AVACUISINE.COM

EVENT SCHEDULE

EVENT HOURS	VENDOR MOVE-IN	VENDOR MOVE-OUT
10 AM - 3 PM	8 AM - 10 AM	3 PM

EVENT REQUIREMENTS/REGULATIONS

- **Booth Requirements:** Vendors are required to match the decor theme of the event while showcasing their own brand identity. This includes using complementary colors, materials, and decor elements that align with the overall ambiance of the venue. Electricity access will be provided but must be requested in advance.
- **Participation in Silent Auction:** Vendors interested in participating in the silent auction should coordinate with the event organizer/point of contact. Items for auction must be submitted by 9am on May 12th.
- **Promotional Materials:** Vendors are welcome to bring promotional materials such as brochures, and business cards to showcase their products or services.
- **Event Promotions:** Vendors are encouraged to promote their participation in the event through their own marketing channels and social media platforms.
- **Contact Information:** For any questions or further details, vendors can contact VINA at avacuisine@gmail.com or (437) 345 - 2609.



VENDOR SPACE INFORMATION

SIZE OF VENDOR SPACE
<ul style="list-style-type: none">• 4X6 ft
WHAT WE PROVIDE
<ul style="list-style-type: none">• 1 table• 1 chair• Complimentary water and snacks• Advertising
WHAT VENDOR WILL NEED TO PROVIDE
<ul style="list-style-type: none">• Extra table (5-6 x 4 ft)

FEE INFORMATION

FEE AMOUNT	\$ 100.00
MADE PAYABLE TO	AVA CUISINE CATERING AND GEN MERCH'G INC.
PAYMENT METHOD	<input type="checkbox"/> CREDIT CARD <input type="checkbox"/> DEBIT CARD <input type="checkbox"/> E-TRANSFER
E-TRANSFER TO	VINADAYRIT.VD18@GMAIL.COM
FEE DEADLINE	UPON SIGNING

CANCELATION TERMS/FEEES

- **Cancellation Policy:** Vendors must notify point of contact in writing of any cancellation at least 20 days prior to the event date. Cancellations made within 20 days of the event may result in forfeit of the booth fee unless a valid reason is provided and approved by point of contact.
- **Refund Policy:** Booth fees are non-refundable unless the event is canceled by the organizers. In the event of cancellation by the organizers, vendors will be entitled to a full refund of the booth fee.
- **No-show Policy:** Failure to show up for the event without prior notification will result in forfeit of the booth fee.
- **Payment Deadline:** Booth fees must be paid in full upon signing this application form to secure participation in the event. Failure to meet the payment deadline may result in the forfeiture of the booth space to another vendor.
- **Late Payments:** A late payment fee may be applied to booth fees not paid by the specified deadline. Event organizer/Point of contact reserve the right to cancel a vendor's participation if payment is not received within the designated timeframe.



VENDOR INFORMATION

VENDOR'S BUSINESS NAME		REGISTRATION SUBMISSION DATE
ADDRESS		
POINT OF CONTACT		
PHONE	EMAIL ADDRESS	
WEBSITE		
SOCIAL MEDIA HANDLE(S)		
PRODUCT/SERVICE DESCRIPTION		

SIGNATURE

NAME	TITLE
SIGNATURE	DATE